



## CA OPEN Board Minutes 4/20/17

### Board of Trustees Meeting – Open Board Session

April 20, 2017, 6:30 p.m.

David Brookes –President, Steve Jones-Vice President, Mike Olivares - Treasurer, Diane Garrett-Secretary, Jim Hardwick- Board Member, Brett Cupit- Board Member, Leslie Collins – Head of School

ITEM	OWNER
1) Welcome & Prayer	D. Brookes
2) Confirm Dates NHS and NJHS Inductions 5/16/17, 7pm Open & Closed Brd Meeting TH, 5/18/17, 6:30pm Spring Banquet Fundraiser Friday, 4/28/17, 6:30pm	All
3) Old Business 2017-18 Calendar v8 Fall Fundraiser 2018 Grand Tour costs associated with options	All
4) Head of School Report	L. Collins
5) Financial Report	L. Collins

Attendees: Dave, Mike, Jim, Leslie and Diane. Brett and Steve- absent  
Guest: Dave Collins

#### Action items and Old Business:

- 1) 3/26/17 Board confirmed policy disallowing alcohol being consumed on CA campus.
- 2) 3/27/17 Board approved Strategic Plan v2.4 to be prioritized after enrollment and budget numbers met.
- 3) 3/30/17 Board approved additional 15K in strategic plan for Better School HOS fundraising coaching.
- 4) Board Campus visit held on 4/7/17. Brd met with teacher groups-grammar and upper school, attended chapel, visited all classes, met with admin team and closed visit with HOS
- 5) CLOSED: Diane resent brd nomination process, profile and application to board to continue soliciting board membership.
- 6) 4/2/17 Board approved NHS & NJHS timeline, bylaws and constitution. \$20 fee, 3.3 gradepoint, minimal service project requirements.
- 7) 4/11/17 Board approved Voluntary June Basketball camp 3 days for \$150. Min FT attendees: 20 no cost to CA
- 8) 4/13/17 Board approved 2017 Camp Covenant increased attendee fee w/ paid Director position. Staff hiring/reporting policy applies. Minimum FT attendees: 10- no cost to CA



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- 9) 4/17/17 Board Approved Voluntary July Volleyball camp 4 days for \$100. Min FT attendees: 15- no cost to CA
- 10) **ACTION:** Leslie to continue pursuing/researching core college credit courses in humanities that meet CA Christian classical values. HBU to have Non-Academy proposal to Leslie by end of Feb. HBU has not yet provided information.
- 11) **ACTION:** 2018 Grand Tour options with days and costs to be presented to current 10/11<sup>th</sup> students. Parents with students to make determination prior to start of school 2017-18.
  - a. Italy and Greece (w and w/o Venice) custom and private tour 11 days (similar to 2015)
  - b. Shortened Italy only private tour
  - c. No travel, approved non CA separate history class
  - d. No travel, no class and no credit
- 12) 2017-18 CA calendar updated with Fall Fundraiser on 10/13/17

HOS report: current 2016-17 yr enrollment: 131; Next school year 2017-18: 115 FT enrolled

- 1) Enrollment updates due weekly (include grade, student status: prospective, enrolled, open and withdrawn)
- 2) **ACTION:** HOS report and proposal documentation to be sent 3 days prior to board mtg.
- 3) **ACTION:** Diane to expand HOS open agenda topics
- 4) Board website active with bylaws, open minutes and contact information.
- 5) New AdvancED accreditation requirement: attendance at training seminar held Houston. Up to 3 persons for \$350. More details in May
- 6) Currently no failing students
- 7) Banquet Speaker: Keith Nix to provide board training Sat. 4/29/17 8:30-11:30am at Patriot Hall

### Financial Reports:

- a. Aging report is clear
- b. Forecasted: 8K surplus end of year.

Adjourned 7:22pm