



CA OPEN Board Minutes 5/18/17

Board of Trustees Meeting – Open Board Session

May 18, 2017, 6:30 p.m.

David Brookes –President, Steve Jones-Vice President, Diane Garrett-Secretary, Jim Hardwick-Board Member, Brett Cupit- Board Member, Leslie Collins – Head of School

ITEM	OWNER
1) Welcome & Prayer	D. Brookes
2) Confirm Dates Open & Closed Brd Meeting: TH, June 29, 2017, 6:30pm Last day of school Awards program May 26, 8:15am SCL Conference 6/21-6/23/17	All
3) Old Business 2018 Grand Tour costs associated with options 2017-18 HBU Humanities offering	All
4) Head of School Report Facilities: A/C service plan Faculty: Summer training Fundraising: Final Spring Banquet totals	L. Collins
5) Financial Reports Balance Sheet Budget vs Actuals Aging report	L. Collins

Attendees: Dave, Jim, Brett, Leslie and Diane. Steve- absent

Guests: Dave Collins, Jodie Boyd, Rachel Fox, Ely Small, Angie Haas, Ken Collins, Laurie Brooks, Roben Card, Federico Gallo, Jennifer & David Swearegin, Pat Flanakin, Jimmie Ryan, Sam Herrick and Sharee Morris. Andy Ellis (prospective board trustee-parent affirmation vote ongoing). Derrick Veillon was absent (prospective Board Trustee- parent affirmation vote ongoing).

Action items and Old Business:

- 1) **ACTION:** Leslie to continue pursuing/researching core college credit courses in humanities that meet CA Christian classical values. HBU to have Non-Academy proposal to Leslie by end of Feb. HBU has not yet provided information. Leslie searching for Humanities teacher that may be certified by LETU to provide needed dual credit courses.
- 2) **CLOSED:** 2018 Grand Tour options with days and costs sent to current 10/11th students 5/17/17. Parents with students to make determination prior to start of school 2017-18.



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- 3) **2017-18** Curriculum Guide and PSH updates due 1st of July.

ACTION/DECISIONS between sessions:

- 1) 5/9/17 Mike Olivares -Treasurer resigns board effective immediately.
- 2) 5/9/17 Brett Cupit and Diane Garrett-Secretary resign board effective end of May

HOS report: current 2016-17 yr enrollment: 131; Next school year 2017-18: 121 FT enrolled

- 1) Enrollment updates due weekly (include grade, student status: prospective, enrolled, open and withdrawn)
- 2) **ACTION:** HOS report and proposal documentation to be sent 3 days prior to board mtg.
- 3) **ACTION:** Board website to be updated with Board nomination, annual commitment letter and profile document.
- 4) Leslie vacation 6/1-6/16/17
- 5) **Board Approved:** Proposed A/C service plan #2. For fund retention reasons Carrier controllers are to be replaced as needed instead of batched immediately. Three-year term. Quarterly payments will secure 3% discount. Funds to come from Operating Savings account- unallocated money (ie. not reserves and not capital campaign account).
- 6) Of 121 enrolled students, some number are on reduced tuition plans.
- 7) SCL Conference in June 21-23rd Goal: 10-12 teachers @ 17K. There are not sufficient end of year funds or strategic funds raised to cover this proposed expense.
- 8) Spring Banquet Fundraiser: 36K net. Generous giving and successful but did not meet first strategic plan goal: teacher salaries .

Financial Reports:

- a. Aging report has two past due accounts
- b. Forecasted: end of year surplus has been allocated to 10K A/C repairs occurring mid May.

Adjourned 7:20pm